No.F-05/SPAV/Dir/R&C Cell/2023/20   Dt: July 03, 2023

OFFICE ORDER

The **Research & Consultancy Cell** has been established at SPA Vijayawada with the following faculty members:

Dr. Janmejoy Gupta, Dean Research – Coordinator

Department Architecture	**Department of Planning**
Research Part:	Research Part:
Dr. Fiaz Ahmed C	**Dr. P Prasanth Vardhan**
Assistant Professor	Assistant Professor
Consultancy part:	Consultancy part:
Ar. T Madhava Rao	**Shri. Rajeev R**
Assistant Professor	Assistant Professor

The Architectural consultancy Projects involving concept compilation, various stages of work, delivering the services etc., will be as per CoA Norms/Recommendations.

The Planning consultancy projects such as Preparation of master plans, Redevelopment plans, Development plans, Land justification, Preparation of DPRs, Preparation of EoI, RFP, detailed estimates etc., as per TCPO/ITPI Norms.

After assigning the work to the Research and Consultancy Cell (R & C Cell), the responsibility of the Cell is to do correspondence, arranging meetings, seeking finances, estimating shares of the total fee to the project members, concerned faculty, admin (*as per the Consultancy Rules of SPAV*) and mailing the reports, dealing the works as per schedule from concept to completion etc.
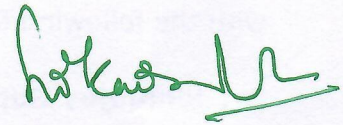
Besides, the entire expenditure spent in R & C Cell is the responsibility of the Coordinator for submitting the Audit Report to agency including Utilization Certificate (UC), if required any.

The Coordinator, R & C Cell will keep a track of projects record by reviewing and monitoring and there after reporting to Director for every month.

These orders shall supersede all the earlier orders issued in this regard and come into force with immediate effect till further orders.

Prof. Dr. Srikonda Ramesh
Director

To
The Research and Consultancy Cell (R & C Cell)

Encl: The Consultancy Rules – March 2019 of SPAV

Copy to:
1. All Deans and Heads, SPAV
2. Registrar
3. Accounts and Budget Section
4. IT- for uploading into Institute website
5. OO File

Sd/-
Director